

29 January 2014

Special Overview and Scrutiny Committee

You are invited to attend a special meeting of the Overview and Scrutiny Committee to be held in the Council Chamber, Town Hall, Chorley on **Wednesday, 5th February 2014 commencing at 5.00 pm.**

AGENDA

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item on the agenda will be asked to put their question(s) to the Committee. Each member of the public will be allowed to ask one supplementary question within his/her allocated 3 minutes.

4. **Request to Call in an Executive Member Decision**

a) **Call in Request submitted by Councillor Paul Leadbetter** (Pages 3 - 6)

The attached call in request was received on Friday 24 January 2014. The call in procedure is set out in the final page of the call in request form. The call in request relates to the report contained in item 4b below.

- b) Notification of Decisions on Planning Applications - Cessation of Notification Letters to Contributors (those who comment on applications) (Pages 7 - 10)

The attached report of the Director of Partnerships, Planning and Policy, signed by the Executive Member for LDF and Planning was published on 16 January 2014.

5. **Any other item(s) the Chair decides is/are urgent**

Yours sincerely



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Chief Executive

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Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Committee, Councillors Steve Holgate (Chair), Mark Perks (Vice-Chair) and Julia Berry, Doreen Dickinson, Graham Dunn, Robert Finnamore, Hasina Khan, Keith Iddon, Roy Lees, Marion Lowe, Mick Muncaster, Geoffrey Russell, Rosie Russell and Kim Snape for attendance.
2. Agenda and reports to Gary Hall (Chief Executive), Lesley-Ann Fenton (Director of Partnerships, Planning and Policy), Jennifer Moore (Head of Planning), Jamie Carson (Director of People and Places), Carol Russell (Democratic Services Manager) and Dianne Scambler (Democratic and Member Services Officer) for attendance.
3. Councillors Dennis Edgerley and Paul Leadbetter for attendance.

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or chorley.gov.uk

PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Overview and Scrutiny Committee. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Committee.